

## COMPLIANCE

## LORENZ PAN SPA

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## **INDEX**

Introduction	3
Definition and objects	3
Compliance Management System	5

INTRODUCTION

The reputation of any company is only as good as the behaviour of its employees and management.

Our values represent the things that matter most to us and guide our decisions, actions, and

behaviour. We must consider how we work together, what values are important to us and how to

comply with regulations and laws. All of this characterises the public image of LORENZ PAN SPA.

Comunication of values is one of our basic principles. This will only be possible, when values and

principles, which we represent, are reflected in our entrepreneurial behavior. The successful

implementation of the Compliance and the fundamental corporate values can be achieved by the

respect of laws and rules. Compliance processes and measures are the basics for fair trade by

LORENZ PAN SPA worldwide.

Through our Code of Business Conduct we communicate to our employees the key guidelines and

behavioural requirements that we have imposed on ourselves. Our Code of Business Conduct

applies to all employees, regardless of their hierarchical level, and shows how we implement

integrity in our daily actions.

**DEFINITION AND OBJECTS** 

We would like to protect and strengthen our company, our employees and our good reputation with

an effective Compliance-system. We achieve this goal by strict adherence with regulations and

corporate guidelines as well as moral principles.

This Compliance shall be an effective requirement for decisions and actions taken by employees.

Compliance does not mean execute by following formal criteria. It is rather intended that our

employees take more direct responsability "to do the right thing" - this responsibility cannot be

delegated. The following corporate principles shall be a help and guidance for a correct behavior:

3

1. We are responsible and reliable in everything we do

We are aware of our responsibility towards the environment and society. We do what we

do with a view to the future and take full responsibility for our actions.

We are reliable because we keep our word. We constantly check, and let others check,

whether we are actually doing what we promise to do.

2. We comply with laws and international guidelines

The regulations and laws in the countries in which we operate form the basis and context

for our actions. In addition, we follow the internal guidelines and standards to which we have

committed ourselves. We are familiar with the regulations that apply to us and comply with

them strictly.

3. Quality assurance and product safety

We guarantee our customers worldwide the highest safety standards and the best technical

quality of our products.

4. Human rights and business activities

In all our business activities we want to provide a good example respecting the human rights

and labour rights.

5. Management and responsability

Our employees are the basis for our success. We treat each other with dignity and respect

and we expect our employees to take responsible professional actions. We recruit

competent and enthusiastic employees, who will respect our values. We are committed to

the principle of equal opportunities and offer training and development, we protect

employees privacy and we do not tolerate any form of mobbing, harassment or abuse.

Via Johann Kravogl 10

Furthermore we guarantee the labour principles established in the "Base Code der Ethical

Trading Initiative". The "Base Code" is available on the webside www.ethicaltrade.org/eti-base-

code.

6. Clients and supplier

Our employees will treat clients and suppliers with respect and dignity and ensure that

noone is disadvantaged.

Our suppliers are subject to the Supplier Code of Conduct, which is available on our company

website.

7. Health and safety at work

In the interest of protecting our employees and contractors, we are committed to preventing

cases of occupational illness, injury and desease.

8. we follow the principle of sustainability in our activities and decisions

For us, being sustainable means creating a balance between the economic, ecological and social

dimensions of our activities and decisions.

In doing so, we ensure that we use natural resources efficiently.

Whenever possible, we prioritise the use of sustainably generated, renewable resources and

waste-free production. When collaborating with our business partners, we are dedicated to

complying with ecological and social working and production conditions.

LORENZ PAN SPA Compliance Management System

For LORENZ PAN SA it is essential that all employees comply with internal guidelines and the Code

of Business Conduct, as well as laws and regulations. For us, this means that we adhere to internal

and external rules and act in accordance with our corporate values. Our values and our Code of

5

Business Conduct are our guidelines and provide us with guidance in everyday life and in critical

situations. For this reason we would like to give both, our employees and external stakeholders, i.e.

customers, suppliers and business partners, the opportunity to report illegal or unethical behaviour

within LORENZ PAN SPA.

**Options for reporting compliance violations** 

Possible compliance cases can be reported to the Compliance Officer by the following e-mail

address: compliance@lorenzpan.com

In order to be able to process any suspected cases as quickly and effectively as possible, we would

like to ask you to describe the case as specifically as possible (Who? What? How? Where? When?).

It would also be helpful if you could leave your contact details for further enquiries.

However, if you wish to protect your identity, you can also submit information anonymously to the

following postal address:

**LORENZ PAN SPA** 

**Compliance Officer / Confidential** 

Johann Kravogl Street 10

ITALY-39100 Bolzano

The Compliance Officer is obliged to treat all reported compliance cases with absolute

confidentiality. Your identity will be treated confidentially during all steps of the procedure and in

particular will not be disclosed to third parties, neither to the accused person herself/himself nor to

other persons at LORENZ PAN SPA.

6